

Document Checklist

From Your:

Records Needed:

Bank	_____	Checking Statement
	_____	Money Market Statement
	_____	Savings, CD Statements
Broker / Mutual Fund Company	_____	Latest Monthly Statement current value of investments
Insurance Company	_____	Annual Statements
	_____	Insurance Policies
	_____	Annuity Contracts
Employer	_____	401(k) or other Company Retirement Plan
	_____	Deferred Comp
	_____	Company Stock or Option Awards
	_____	Employee Benefits Book
Personal Files	_____	Tax Returns (last 2 years)
	_____	Monthly Budget (if maintained)
	_____	Mortgage
	_____	Major Credit Balances
	_____	Will
	_____	Trust Agreements
Other	_____	
